

# MEMO



## HUMAN RESOURCES

Washoe County School District

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May 13<sup>th</sup>, 2024

TO: Washoe School Principals' Association Membership and  
Employees Covered Under the WSPA Agreement

FR: Katie Louise Weir, Interim Chief Human Resources Officer

RE: **WSPA Scheduled Payouts for COLA, Retro Pay, Etc.**

Dear WSPA Membership and Eligible Employees,

First of all, congratulations on a tremendous 23-25 contract! WCSD is very pleased to honor your hard work and dedication to the students and staff you serve through the benefits and improvements outlined in the contract updates.

The timeline for payout of the benefits negotiated will be as follows:

- **COLA (cost of living) adjustment of 13.2%** (2023-2024)- June 21, 2024
- **Retro Pay for July 2023 through May 2024** – June 21, 2024
- **Longevity Bonuses** – June 21, 2024
- **Education Incentives** – July 22, 2024
- **Sick Leave** (10 month employees) **and Vacation** (11 and 12 month employees) **Buy Outs** – July 22, 2024

We initially communicated with WSPA board leadership regarding a May pay-out for COLA and retro; however, the need for quality control and ensuring accurate conversions ultimately requires a two-month turn-around. This is consistent with the turn-around times for other contracts with District employee groups. Therefore, the payments will be made in June. Any eligible WSPA employees who retire between April 9, 2024 (the date the Board of Trustees approved the agreement) and June 30<sup>th</sup>, 2024 will be entitled to all back-pay relative to dates of employment during the 23-24 school year.

If you have any questions or concerns, please do not hesitate to reach out to me directly,

A handwritten signature in black ink that reads "Katie Louise Weir".

**Katie Louise Weir**

*Interim Chief Human Resources Officer*

*Washoe County School District Human Resources*

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